

**CARMEL KNOLLS PROPERTY OWNERS' ASSOCIATION
BOARD MEETING MINUTES**

DATE: November 7, 2017

VENUE: Home of Celeste Akkad

PRESENT: Celeste Akkad, President
Doug Smith, Vice-President
Kim Livensparger, Treasurer
John Krattli, Secretary
Valerie Hunken
Penn Shortes

1. Approval of Past Minutes

The minutes of the June 13, 2017 Board meeting were approved.

2. Treasurer's Report

The Association's checking account has a balance of \$10,459.

The Association's funds are used to pay for on-going expenses for the upkeep of the landscaping at the entrance to Carmel Knolls Drive (including watering and gardening), the Summer and Winter CKD Neighborhood Parties, and incidental expenses such as payment of the Association's federal taxes.

Members who have not paid their annual Association dues of \$65 are encouraged to do so.

3. Old Business

a. Access to Hatton Canyon

In discussions with the State Parks Department (which owns Hatton Canyon) we learned that creating a trail into Hatton Canyon from Carmel Knolls Drive which could provide our community with ready access to the Canyon would be a long term, 10 year project and would need to include provision for public access to the Canyon. Based on the State Parks Department's comments, the Board did not feel this was a feasible goal for the Association to pursue.

b. CKPOA Website Communication Policy

The Board discussed and reaffirmed the Communication policy it adopted at its July 2016 meeting, namely, the CKPOA will not post individual messages or solicitations on its website or through CKPOA email.

4. New Business

a. Discussion of Director's Insurance

Subject to approval by the Cypress Fire Protection District of a Hazardous Fuel Reduction Grant, the Board unanimously voted that it would obtain Director's Liability insurance. Penn Shortes will review the policies offered by State Farm and Brown Spaulding and report back with his recommendation as to which policy should be procured.

b. Hazardous Fuel Reduction Grant

1. Update on Progress of Grant Application

A draft application jointly prepared with the Rancho Rio Vista Homeowners Association has been submitted to Cypress Fire Protection District staff for their review and comments. We expect that once we have heard back from them, our two homeowner associations will be submitting the joint application to their Board of Directors for approval.

2. Grant Coordinators

Should the Grant be approved, Board members will coordinate the fuel reduction work with the Cypress Fire Protection District and our counterparts on the Board of the Rancho Rio Vista Homeowners Association.

c. CKPOA and Emergency Notifications

The Board recognizes that it is not an emergency responder agency and that emergency notifications are best left to our public safety professionals.

The Board discussed how important it is for every Carmel Knolls resident to sign up for reverse 911 services so that when an emergency occurs, you can be notified by our first responder agencies. The CKPOA Board urges all residents to sign up with the Cypress Fire Protection District's CODE RED Notification System and the Monterey County Citizen Alert Program. Signing up is fast and easy – just go to the following websites:

The Cypress Fire Protection District's website is: cypressfire.org

Monterey County's Reverse 911 website is: alertmontereycounty.org

d. Slate of Officers for 2018 and Members-at-Large

President:	John Krattli
Vice President:	Doug Smith
Secretary:	Penn Shortes
Treasurer:	Kim Liensparger
At-Large	Valerie Hunken
	Carol Pendergast
	Celeste Akkad

e. Gardener

The Board authorized the hiring of a new gardener to maintain the landscaping at the entrance to Carmel Knolls Drive.

5. Adjournment