

**CARMEL KNOLLS PROPERTY OWNERS' ASSOCIATION
BOARD MEETING MINUTES**

DATE: April 12, 2016

VENUE: Home of Celeste Akkad

PRESENT: Celeste Akkad, President
Valerie Hunken, Secretary
Kim Livensparger, Treasurer
Carol Pendergast
Peter Brewer
John Krattli

JANUARY MINUTES

Celeste Akkad made a motion to approve the minutes of January 12, 2016 and Carol Pendergast seconded the motion.

TREASURY REPORT

1. Kim Livensparger explained the activity of our checking account.
 - The balance at the end of December was \$7067.52; now it is \$6239.74 because of the following expenses:
 - The holiday party in January cost \$267.63.
 - Gardening costs for the entrance were paid to Carlos Garcia in the amount of \$300
 - Water bill was \$184.15
 - Tax preparation fee was \$76.00
2. Kim is planning to send out the dues bills during the first week of May.

COMMITTEE REPORTS

Neighborhood Watch Committee

1. Celeste Akkad showed us the Neighborhood Watch sign that we ordered. After the purchase of a 12' tall wood post, it will be installed in an area above the entrance to the right of Carmel Knolls Drive.
2. Celeste Akkad gave Valerie Hunken the literature that was included with the sign regarding neighborhood watch guidelines.

Social Committee

1. A discussion ensued regarding a summer gathering of Knolls residents. It was decided that we would have a bratwurst and beer party in the Partridge Place cul-de-sac July 16th.

2. Kim Livensparger will research the need for insurance to cover the service of beer.

Communications Committee

1. Because Doug Smith was absent at today's Board meeting, he had send a memo to the Board suggesting that our minutes be posted online. It was agreed that transparency is needed while respecting the privacy of Knolls residents.
2. Peter Brewer made a motion to approve this future practice and Carol Prendergast seconded the motion.

OLD BUSINESS

Gardeners:

1. \$100 per month is paid to Carlos Garcia for maintaining the gardening at the entrance.
2. Onecimo Lopez is paid approximately \$130 a year for clearing weeds on the island between Ryan Place and Arroyo Trail.
3. The cost of water at the entrance is approximately \$184 for three months.
4. It was suggested that both gardeners be thanked for their fine job.

Welcome Packet and Brochure Update

1. Carol Prendergast, Celeste Akkad, and John Krattli are still working on this, which is posted online with links to Officer Donna Galletti's Neighborhood Watch information.

NEW BUSINESS

Neighborhood Clean up

1. Carol Prendergast sent out an email to all Knolls residents reminding dog walkers to clean up after their dogs. She received some favorable responses thanking her.
2. A discussion followed regarding the possibility of buying signs that encourage clean-up.

Potholes

1. There are concerns about the potholes in front of 25874 Carmel Knolls Drive. They were patched before, but are continuing to disintegrate.
2. Celeste Akkad said she will call Robert Palomino, code enforcement officer for the County, to investigate the issue.

Housing Developments at Rio Road and Carmel Valley Road

1. Celeste Akkad asked the Board members if they would be interested in getting involved with the proposed developments. It was agreed that we would attend meetings to find out more information before deciding our involvement.

MEETING WAS ADJOURNED